



## MEETING NOTICE

Connecticut Hospital Association  
110 Barnes Road, Wallingford, CT

AGENDA – August 22, 2018 0900-1130

**CALL TO ORDER** – The meeting will come to order

**MOMENT OF SILENCE** –

**APPROVAL OF PREVIOUS MEETING MINUTES** – April 2018 & June 2018

**PRESENTATIONS** –

**PUBLIC COMMENT** -

**CHAIR’S REPORT** – Greg Allard

- Committees
  - Inactive
  - Leadership
  - Minutes - need them prior to Steering Committee Meetings (by the third Monday)
- Joe Soto - resigned (Communications Chair, State Interoperability Executive Committee (SIEC), Technical Working Group of SIEC)
- EMSC Support Letter
- YNHH CTR for Emergency Prep and Disaster Response Support Letter
- Bylaw Committee Conference Call - August 24, 2018 at 1400
- Updated meeting schedule (see below)
- 2018/19 meeting schedule on OEMS website
- Bleeding Control as Break Out Session

**DPH-OEMS** – Raffaella “Ralf” Coler, Director

- See report provided
- Regulation update

**EMSC:** Preziosi/Cicero/Barnes

**BREAK OUT SESSIONS – (formerly Data - Gregg, Funding - Allard)**

- MIH - Beaulieu
- Legislative - Loiz
- EMT Practical Exam - Zacchera



## **COMMITTEE REPORTS –**

- **List of “Duties and Goals” is required every January from each Committee**
- Written report must be submitted

**CEMSMAC:** Kamin/McClaine

**Clinical Coords:**

**Communication and Interoperability:**

**CORC:** Fitzmaurice

**Data and QI:** Yeno

**Education and Training:** Zacchera

**Emerg. Preparedness:** Ackley

**Legislative:** Loiz

**Mobile Integrated Healthcare:** Beaulieu  
Meet 8/23 at 1400 in Manchester

**Nominating and Membership:** Campion

**Paramedic:** Dole

**Public Information and Education:** Ziegler

**Trauma:** Gregg

**Volunteer:** Paretzky

## **ACTION ITEMS –**

### **OLD BUSINESS –**

- CPR in schools
- First Responder Data to OEMS
  - Survey First Responders – who is and who isn’t collecting data

### **NEW BUSINESS –**



**ADJOURNMENT** – Is there further business to come before this meeting?

**IMPORTANT REMINDERS –**

- Email minutes and agendas to both Greg Allard and Jean Speck – proper format please.
- **List of Duties and Goals from each Committee is required every year – BYLAWS**
- Only Board members can make and second motions and vote on motions.

**OUR MISSION STATEMENT:**

**To represent all persons and agencies in the state concerned with the delivery of the EMS system by making recommendations to improve the EMS patient care delivery system to the Commissioner of Public Health, the Legislature and the Governor.**

**EMS Advisory Board Meeting Schedule 2018/19**

**2018**

January 24 CHA  
February 28 CHA  
March 28 CHA  
April 25 AHA  
May 23 CHA – no meeting  
June 27 CHA  
July 25 CHA – no meeting

**August 22 CHA**

September 26 AHA  
October 24 AHA  
November 28 AHA  
December 26 CHA

**2019**

January 23 AHA  
February 27 AHA  
March 27 AHA  
April 24 AHA  
May 22 AHA  
June 26 CHA  
July 24 CHA  
August 28 CHA

\* A code to enter the AHA building will be provided prior to each meeting.



## Committee Rules

Except as required by separate legislation, the following rules apply to all committees of the Connecticut EMS Advisory Board.

1. Annually, on or before the first meeting of the year, the following must be submitted to the Board:
  - a. membership roster including affiliations.
  - b. goals, objectives and deliverables, established in consideration of the CT State EMS Plan.
2. Minutes:
  - a. shall be submitted to the Chair at least eight days prior to the scheduled Board meetings in order for the Steering Committee to set the agenda for the Board meeting (It is understood that minutes may be in draft form.), and;
  - b. shall contain the date of the meeting, attendance, contact information of the author of the minutes and page numbers, and;
  - c. final minutes will be sent electronically to:
    - i. the Chair and;
    - ii. an OEMS designee for state agency filing requirements and posting on the website.
3. A simple majority in the affirmative by committee members present shall be required to approve motions. There are no quorum minimum requirements.